

DEPARTMENT: Transportation

JOB TITLE: Bus Driver

FULL TIME	PART TIME - X		
CLASS:			
Sedentary	Light	Medium-X	Heavy Very Heavy

REQUIREMENTS:

- A. Education Level: High school diploma or GED
- B. Criminal Background check
- C. Pass a prescribed physical examination
- D. Certification or Licensure: Commercial drivers license, Nebraska school bus driver permit
- E. Experience (desired): Driving record accepted by the insurer of the school transportation fleet. Drug and alcohol testing as required by DOT. Driving all types of school transportation routes and equipment. Bus drivers must make a survey of the mechanical conditions of each bus he or she drives each day and prior to activity trips (Daily Driver Maintenance Checklist survey). Knowledge of district transportation programs, including presentation of bus evaluation program. Extensive knowledge of district locations.

REPORTS TO: Superintendent, High School Principal

RECEIVES GUIDANCE FROM: Superintendent, High School Principal

ESSENTIAL FUNCTIONS:

Operates school bus on scheduled routes. Attends safety and training meetings to improve job performance. Reports and cooperates in safety and bus maintenance schedules. Maintains student discipline on the bus. Maintains activity records on travel when appropriate. Performs tasks as required by Administration in order to be responsive to unique district needs and staffing requirements. Responsible for cleaning and fueling assigned bus or van. Report required vehicle maintenance to transportation supervisor and/or district appointed mechanic.

PHYSICAL REQUIREMENTS:

	Never <u>1%</u>	Occasional <u>1-32%</u>	Frequent <u>33-66%</u>	Constant <u>67%+</u>
A. Standing		x		
B. Walking		x		
C. Sitting				x
D. Bending/ Stooping		x		
E. Reaching/ Pushing/Pulling		x		
F. Climbing		x		
G. Driving				x
H. Lifting 50# Max		x		
I. Carrying 25 Ft.		x		
J. Manual Dexterity Tasks:		x		

Specify: Use business band radio, cellular telephone

OTHER REQUIREMENTS (Intellectual, Sensory): Ability to communicate effectively both orally and in writing. Ability to establish and maintain effective working relationships. Ability to train new drivers and assist them. Ability to analyze performance of drivers.

WORKING CONDITIONS:

A.	Inside	Outside	Both X
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- B. Climatic Environment: Weather extremes and temperature extremes. Buses are not air conditioned.
- C. Hazards: Weather, roads, other motorists, trains, communicable disease
- D. Drug and alcohol testing. Drivers will be required to participate in drug testing as mandated by federal and/or state laws.
- E. Criminal history - check by State Patrol
- F. Driver's abstract - requested from Department of Motor Vehicles.