

Board of Education Regular Meeting

June 16, 2017 5:00 PM

Palmer Schools, Conference Room

Attendance Taken at 5:00 PM:

Present Board Members:

Kathy Wolfe
Ashley Wissing
Jennifer Kunze
Brian Friedrichsen
Daniel Hake

Absent Board Members:

Todd Weller

1. Call to Order

Motion Passed: Motion to call meeting to order at 5 p.m. passed with a motion by Jennifer Kunze and a second by Ashley Wissing.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

1.1. Declaration of Legal Meeting

1.2. Open meetings law is posted in Board Room

1.3. Notice of Public Meeting, Posted

1.4. Act on Absent Members (if any)

Motion Passed: Motion to excuse Todd Weller passed with a motion by Jennifer Kunze and a second by Brian Friedrichsen.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

2. Welcome Visitors and Guests

Discussion:

PEA:Mrs. Thompson - Master's classes (9 credits): classes to improve literacy stations; looking forward to new Soc Studies curriculum.Mrs. Shotkoski - graduate classes for Early Childhood endorsement; preschool mindset; looking forward to new year with preschool.

3. Consent Agenda

Motion Passed: Motion to approve consent agenda items passed with a motion by Daniel Hake and a second by Ashley Wissing.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

3.1. Approval of Agenda

3.2. Treasurer's Report

3.3. Minutes of previous board meeting(s) (corrections to minutes as presented)

4. Claims

4.1. General Fund

Ck #	Vendor Name	Check Description	Check Amount
1		JERIMY PLACKE	\$114.53
DD.724		GF Jun 2017	\$109,553.12
37614	ACSI	GF Jun 2017	\$157.51
37615	AFLAC	GF Jun 2017	\$1,018.76
37616	AFLAC	GF Jun 2017	\$67.39
37617	Blue Cross Blue Shield	GF Jun 2017	\$1,871.01
37618	Blue Cross Blue Shield	GF Jun 2017	\$35,559.52
37619	General Fund Clearing Account	GF Jun 2017	\$30,430.29
37620	Credit Management	GF Jun 2017	\$297.63
37621	PALMER FOOD SERVICE	GF Jun 2017	\$150.00
37622	Nebraska Dept Of Revenue	GF Jun 2017	\$4,926.96
37623	PALMER PUBLIC SCHOOL	GF Jun 2017	\$1,066.65
37624	Principal Insurance	GF Jun 2017	\$614.91
37625	State Bank	GF Jun 2017	\$37,347.50
37626	Union Bank & Trust	GF Jun 2017	\$1,302.00
37627	BLACK HILLS ENERGY	Monthly Bill	\$554.22
37628	General Fund Clearing Account	Postage	\$368.14
37629	CNSSP	3rd Qtr 2016-17	\$49,293.35
37630	County Excavation	Grading	\$575.00
37631	CULLIGAN	Monthly Bill	\$20.30
37632	Dave's Do It Best	Paint	\$678.98
37633	Demco	Supplies	\$1,122.23
37634	EAGLE COMMUNICATIONS, INC.	Monthly Bill	\$301.60
37635	EAKES OFFICE SOLUTIONS	Supplies	\$1,109.28
37636	ESU #7	Newsletters/Copies	\$2,810.47
37637	ESU #1	Smr Tech Inst	\$105.00
37638	ESU 7 Special Ed Dept	MANDT Trng	\$252.00
37639	ESU7 Distance Learning	DL Jul-Sept 2017	\$716.88
37640	ESU7 Network Operations Support	Monthly Bill	\$217.50
37641	FILEWAVE (USA), INC.	Client Software	\$1,812.00
37642	FIREHOUSE REPAIR LLC	Repairs	\$176.10

37643	Flinn Scientific Inc	Science Supplies	\$1,124.81
37644	FOLLETT SCHOOL SOLUTIONS, INC	Accl Reader	\$1,091.50
37645	FRONTIER	Monthly Bill	\$395.66
37646	GEYER INSTRUCTIONAL PRODUCTS	Supplies	\$63.95
37647	HAPP PUBLISHING	Monthly Bill	\$631.80
37648	Hermitage Art Co	Supplies	\$129.22
37649	HOMETOWN MARKET	Supplies	\$146.08
37650	Houghton Mifflin Harcourt Publishing Co	Saxon Refills	\$1,306.80
37651	HOWARD COUNTY MEDICAL CENTER	V. Lane	\$129.00
37652	INTERSTATE ALL BATTERY CENTER	Supplies	\$131.80
37653	IRON MOUNTAIN	Qtr Bill	\$62.70
37654	Island Supply Welding Co	Monthly Bill	\$18.60
37655	Jensen Publishing	Huskerland Prep	\$64.00
37656	JOURNAL PRINT SHOP	Grad Programs	\$72.00
37657	JW PEPPER & SON, INC.	Supplies	\$26.84
37658	KSB SCHOOL LAW	Monthly Bill	\$457.50
37659	Kunze's Repair	Repairs	\$417.76
37660	THE LAMPO GROUP, INC	Sec Texts	\$439.78
37661	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	Soc St Texts	\$854.23
37662	Mcilnay & Co	Services Rendered	\$1,148.18
37663	MIDWEST MUSIC CENTER	Supplies	\$49.00
37664	Nebraska Dept Of Education	GOLD/Shotkoski	\$20.00
37665	Officenet Inc	Monthly Bill	\$809.95
37666	PALMER PUBLIC SCHOOL AFLAC	Monthly Fee	\$125.00
37667	PALMER PUBLIC SCHOOL	PK 2016-17	\$6,886.25
37668	PALMER SERVICE CENTER	Monthly Bill	\$1,507.60
37669	PEAP	Pins	\$122.00
37670	Pearson Education, Inc	Rdg Str Refills	\$3,097.75
37671	Pinnacle Agency	Bond	\$110.00
37672	Postmaster	Renewal	\$116.00
37673	PRESTO-X COMPANY	Monthly Bill	\$154.46
37674	Really Good Stuff Inc	Supplies	\$1,160.56
37675	SHEFFIELD TREE SERVICE, INC.	Tree Removal	\$385.00
37676	SOFTWARE UNLIMITED INC	Software	\$11,539.24
37677	Southern Public Power District	Monthly Bill	\$3,396.00
37678	Stuhr Museum	Field Trips	\$604.50
37679	SUPPLY WORKS	Supplies	\$1,343.85
37680	TEXTBOOK WAREHOUSE	Textbooks	\$600.85
37681	The Thompson Co, LLC	Supplies	\$2,788.05
37682	Time For Kids	Subscription	\$813.20
37683	Trend Enterprises Inc	Supplies	\$34.80
37684	TRI-CITY SIGN COMPANY	Services Rendered	\$210.00
37685	TROTTER'S WHOA & GO	Monthly Bill	\$685.71
37686	TYCO INTEGRATED SECURITY LLC	Services Rendered	\$1,429.09
37687	VILLAGE MARKET	Supplies	\$47.90
37688	Village Of Palmer	Monthly Bill	\$2,033.78

37689	Wells Fargo Card Services	Supplies	\$6,377.47
37690	Wholesale Distribution	Supplies	\$75.88
1	DENISE BRULAND	Reimb	\$50.40
2	MIKHAIL HAPP	Reimb	\$8.34
3	Nathan Glause	Reimb	\$45.00
4	VERONICA LANE	Reimb	\$41.06
5	ANDY SCHWAN	Reimb	\$65.00
37691	Blue Cross Blue Shield	Health Insurance	\$1,362.05
			\$341,398.78

Motion Passed: Motion to approve General Fund claims as presented passed with a motion by Jennifer Kunze and a second by Kathy Wolfe.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

4.2. Other Funds

Motion Passed: Motion to approve Depreciation Fund claims as presented passed with a motion by Ashley Wissing and a second by Daniel Hake.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

5. Reports

5.1. Property Tax Report

5.2. Principals' Reports

Discussion:

Mr. Morris - paperwork for SY 2016-2017 done; ~95% curriculum is on school website - will update in fall; looking forward to SY 2017-2018 preparations; office painted.

5.3. Superintendent's Report

Discussion:

Dr. Bohlken - Instructional Hours/Food Service/Transportation Reports review; NSSRS/CDC year-end reports submitted, some coming up; PK playground in early to mid-July, end of July rubber surface; Knight - week after next w/drainage, Phil will start after drainage is done; Gen Fund budget update; coaching position updates.

6. Public Input and Communication

Discussion:

Tony Bruland, Valara Mamot, and Mike Poland addressed the board in regards to the 2017 band trip.

7. Items of Business

7.1. Set lunch/breakfast prices for SY 17-18 (802.01)

Motion Passed: Motion to increase lunch/breakfast prices \$.05 passed with a motion by Jennifer Kunze and a second by Brian Friedrichsen.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

7.2. Annual review of option transportation policy (801.01)

Motion Passed: Motion to approve option transportation policy (801.01) passed with a motion by Ashley Wissing and a second by Daniel Hake.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

7.3. Annual Review Bullying Prevention Policy (504.20)

Motion Passed: Motion to approve Bullying Prevention Policy (504.20) passed with a motion by Daniel Hake and a second by Brian Friedrichsen.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

7.4. Annual Review Parent Involvement Policy (1005.03)

Motion Passed: Motion to approve Parent Involvement Policy (1005.03) passed with a motion by Brian Friedrichsen and a second by Jennifer Kunze.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

7.5. Annual review Student Fees Policy (504.19)

Motion Passed: Motion to approve Student Fees Policy (504.19) passed with a motion by Daniel Hake and a second by Brian Friedrichsen.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

7.6. Consider, discuss, take necessary action on starting a preschool daycare and after school program (506.01)

Motion Passed: Motion to approve operating a preschool daycare and after school program, as well as hiring the necessary personnel, passed with a motion by Brian Friedrichsen and a second by Ashley Wissing.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

7.7. Consider, discuss, take necessary action on laptop replacements (706.01)

Motion Passed: Motion to approve laptop replacement passed with a motion by Ashley Wissing and a second by Jennifer Kunze.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

7.8. Consider, discuss, take necessary action on custodial staffing (412.05)

Motion Passed: Motion to approve adding .5 custodial position passed with a motion by Jennifer Kunze and a second by Daniel Hake.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

8. Pending or Future Agenda Items

8.1. Set athletic/activity admission prices for next year

8.2. Designate Superintendent as authorized representative to sign State and Federal forms

- 8.3. Designate person as Asbestos Program Manager
- 8.4. Set sub pay for non-certified and certified substitutes
- 8.5. Annual review of school insurance
- 8.6. Discuss Board/Staff Back to School Event
- 8.7. Review/approve handbooks for SY 17-18 (304.03)

9. Adjourn

Motion Passed: Motion to adjourn at 5:47 p.m. passed with a motion by Brian Friedrichsen and a second by Ashley Wissing.

5 Yeas - 0 Nays.

Kathy Wolfe	Yes
Todd Weller	Absent
Ashley Wissing	Yes
Jennifer Kunze	Yes
Brian Friedrichsen	Yes
Daniel Hake	Yes

Board President

Board Secretary